

Spreadsheets

Introduction to Cells

Name: _____



The screenshot shows the Microsoft Excel interface. The menu bar includes File, Edit, View, Insert, Format, Tools, Data, Window, Help, and Acrobat. The toolbar contains various icons for file operations and editing. The font settings are set to Arial, size 10, with bold, italic, and underline options. The active cell is D5, and the formula bar shows an equals sign. The spreadsheet has columns A through G and rows 1 through 10. The data is as follows:

	A	B	C	D	E	F	G
1	Class Shoe sizes						
2		shoe size					
3	Peter	6					
4	Hussain	5					
5	Ali	7					
6	Thameena	4					
7	Patrice	4					
8	Quavi	8					
9							
10							

1. What programme is being used?
2. How many children are on this list?
3. What font size has been chosen?
4. Who has the biggest shoes?
5. Who has the smallest shoes?
6. What is the number of the empty row after Quavi?
7. Spreadsheets are made up of blocks—called cells.
 - *Colour C1 red
 - *Colour D2 red
 - *Colour E3 red
 - *Colour D1 blue
 - *Colour C2 blue
 - *Colour D3 blue
 - *Colour C3 yellow